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**ComDirect**  
The Business Telephone Company  
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## Changing the System time from your Samsung Digital Telephone

### To set the Time & Date

1. Press the **Transfer** button and dial **200** while the station is idle.
2. Press **1234**, which is the default password.
3. Press the digit **1** and then the **Transfer** button again.
4. Press **Transfer** and dial **505**.
5. Input a single digit for the day of the week, with Sunday being – 0, Monday – 1, Tuesday – 2, Wednesday – 3, Thursday – 4, Friday – 5, Saturday - 6
6. Input **2 digits for the month** (01 – 12), **2 digits for the day of the month** (01 – 31), and **2 digits for the year**.
7. Enter **2 digits for the hour** (24 Hour format) and **2 digits for the minutes**.
8. Press Transfer button to save and complete the programming.
9. Press Speaker button to return the station to the idle condition.